

# WYOMISSING AREA SCHOOL DISTRICT 2015-4972

## Minutes August 31, 2015

The regular meeting of the Board of School Directors convened at 6:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. McAvoy, Board President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. McAvoy asked if anyone would be recording the meeting. No one indicated their intent to record.

### Board Members Present:

Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy, Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly, and Mrs. Seltzer.

### Administrative Staff Present:

Mrs. Vicente, Mrs. Waller, Mr. Boyer, Mr. Arnst, Dr. Babb, Dr. Jones, Mrs. Kaag, Dr. Kuhn, and Mr. Murray.

### Attendees:

Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

### MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced:

- Facilities Committee Meeting – September 1, 2015, 8:00 a.m.
- Policy Committee Meeting – September 1, 2015, 12:00 p.m.
- Finance Committee Meeting – September 2, 2015, 8:00 a.m.
- Personnel Committee Meeting – September 2, 2015, 12:00 p.m.
- Curriculum Committee Meeting – September 11, 2015, 12:00 p.m.
- **(Cancelled)**
- School Board Business Meeting with Committee Reports – **Tuesday**, September 15, 2015, 6:00 p.m.
- Technology Committee Meeting – September 30, 2015, 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. McAvoy announced there would be an Executive Session following the meeting to discuss legal matters.

### RECOGNITION

The principals introduced the new professional staff in their respective buildings. JSHS new teachers – Sarah Gallen, Hilary Haubrich, Chelsea Leber, and Valerie Macaronis; LTS Teachers – Ashley Ermold, Nicholas Fox; and Extended Substitute – Allison Costello. WREC has two Extended Substitutes – Sara Bleicki and Rebecca Sibbett. WHEC new teachers – Sarah Cirba, Beth Delp (Nurse), Claire Langdon, Christine Paige, and Meredith Weisman; LTS Teachers – Lauren Fiorentino, Steven Holst, Amy Steffy, and Stephanie Zechman; Extended Substitute, Sara Sculley.

### PRESENTATION

Mrs. Vicente provided an overview of the District Focus for 2015-16 that was presented to staff on opening day. She highlighted the initiatives for the 2014-15 school year, aligning to the four pillars that were accomplished throughout the year. The pillars maintain the primary focus for what will be done in the 2015-16 school year. The theme for the year is Spartan

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Excellence: It's What We Do. Board members received this year's themed T-shirts and pin.

### PUBLIC COMMENT

None.

### **ROUTINE APPROVALS**

### MEETING MINUTES

Upon a motion by Mrs. Seltzer, second by Mrs. Reese, the Board approved the following minutes:

- June 15, 2015 Business Meeting with Committee Reports
- June 22, 2015 Regular Business Meeting

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly, and Seltzer.

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon a motion by Mr. Portner, second by Mrs. Reilly, the Treasurer's Report for June and July 2015 was accepted as presented.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly, and Seltzer.

Nays: None. Motion carried.

### PAYMENT OF BILLS

Upon a motion by Mrs. Reilly, second by Mrs. Davis payment of bills for the months of June and July 2015 was approved.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly, and Seltzer.

Nays: None. Motion carried.

### **SUPERINTENDENT'S REPORT**

#### **A. CURRICULUM/ TECHNOLOGY**

Upon a motion by Mrs. Davis, second by Mr. Portner, the Board approved the Curriculum/Technology agenda item as follows.

1. Approved homebound instruction for secondary student ID 202911 for eight weeks effective August 31, 2015.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly, and Seltzer.

Nays: None. Motion carried.

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**B. FINANCE/  
FACILITIES**

Upon a motion by Mrs. Seltzer, second by Mrs. Reese, the Board approved the Finance/Facilities agenda items as follows.

Mr. Painter asked for clarification on Change Order #1. Mrs. McAvoy explained that following the old turf removal we had a lot of rain which showed there were drainage issues on the field that needed to be repaired before the new turf was installed.

1. Approved Change Orders for the Re-Turf project:
  - a. Change Order #1 – Remove and dispose of existing stone screenings on field. Supply and install free draining stone on field - \$62,230.14.
  - b. Change Order #2 – Furnish and install 16FL of 4’ black chain link fence with one 3’ wide swing gate - \$1,341.77.
2. Approved agreement with SOS Group for substitute paraprofessionals.
3. Approved response to the Auditor General report for the years ended June 30, 2010 and 2009. (see attachment)
4. Approved sale of Athletic Passes that would cover admission to the following athletic events for the 2015-16 school year: football, boys & girls soccer, boys & girls lacrosse, boys & girls volleyball, boys & girls basketball, wrestling and other night events deemed necessary. The cost of an adult pass is \$60.00, student pass is \$25.00, and Senior Citizen pass for a non-Wyomissing Area School District is \$25.00.  
*Background information: There is no increase in the cost of passes from the previous school year.*
5. Approved the transportation schedules for 2015-16.  
*Background information: The complete list of transportation schedules is available from the Business Manager.*

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly, and Seltzer.

Nays: None. Motion carried.

**C. PERSONNEL/  
POLICY**

Upon a motion by Mr. Painter, second by Mr. Portner, the Board approved the Personnel/Policy agenda items as follows.

Mrs. Davis commended administration for hiring such qualified new teachers.

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1. APPROVED REVISED SUPERINTENDENT EMPLOYMENT CONTRACT.  
*Background information: The revised contract reflects the corrected salary amount that was approved at the June 22, 2015 Board meeting.*
2. APPROVED DIRECTOR OF ELEMENTARY AND SECONDARY EDUCATION CONTRACT
3. RESIGNATION
  - a. Support Staff
    - 1) **Maritza Quinones Lopez**, Part-time Van Driver, District-wide, resignation, effective September 4, 2015.
4. LEAVE OF ABSENCE
  - a. Support Staff
    - 1) **Jessica Seyler**, Paraprofessional, WHEC, unpaid leave of absence, November 16, 17, 18, 19, 20, 2015
    - 2) **Lauren Yelinek**, Paraprofessional, WHEC, unpaid leave of absence November 2, 3, 4, 5, 2015.
5. APPOINTMENTS
  - a. Professional Staff
    - 1) **Stephanie Zechman**, 3<sup>rd</sup> Grade Long Term Substitute Teacher, WHEC, for the first semester at a rate of \$21,554.50 based upon B/Step 2 on the WAEA 2015-16 Salary Schedule, effective August 25, 2015.  
*Background information: This position is being filled due to a Sabbatical Leave.*
    - 2) **Lauren Fiorentino**, 2<sup>nd</sup> Grade Long Term Substitute Teacher, WHEC, for the 2015-16 school year at a rate of \$43,109 based upon B/Step 2 on the WAEA 2015-16 Salary Schedule, effective August 18, 2015.  
*Background information: This position is being filled due to increased student enrollment.*
  - b. Support Staff
    - 1) **Kristie Brunner**, Instructional Aide-Kindergarten, WHEC, part-time (5 ½ hours/day; 27 ½ hours/week), at an hourly rate of \$10.25, effective August 31, 2015.  
*Background information: This position is being*

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*filled as the result of a resignation. This ratification is required due to the necessity to meet student need on the first day of school.*

- 2) **Todd Coleman**, Custodian (2<sup>nd</sup> Shift), JSHS, full-time (8 hours/day; 40 hours/week), at an hourly wage rate of \$11.00, effective September 1, 2015. *Background information: This position is being filled as the result of an internal transfer precipitated by a retirement.*

- 3) **Cynthia Gustafson**, Instructional Aide, WREC, part-time (5 ½ hours/day; 27 ½ hours/week), at an hourly wage rate of \$10.50, effective September 1, 2015.

*Background information: This position is being filled as the result of a resignation.*

- 4) **Gregory Mengel**, Crossing Guard, part-time (4 hours/day) at a wage rate of \$9.89/hour, update effective date to August 31, 2015.

*Background information: Mr. Mengel was previously approved on August 17, 2015. This action is to update the effective date.*

- 5) **Shirley Poon**, Paraprofessional, WHEC, full-time (7 hours/day; 35 hours/week), at a wage rate of \$11.34/hour, effective August 25, 2015.

*Background information: Ms. Poon was approved at the August 17, 2015 Board Meeting with an effective date pending. This action reflects the effective date as well as a location change from JSHS to WHEC.*

- 6) **Betsy Wallace**, Paraprofessional, JSHS, Part-time (6 ½ hours/day; 32 ½ hours/week), at an hourly wage rate of \$11.55, effective August 31, 2015.

This is a ratification request necessitated by student need for the first day of school. *Background information: This position is being filled as the result of a resignation.*

c. Supplemental Staff

- 1) **Veronica Brisán**, Girls' Volleyball, Junior High Assistant Coach, for the 2015-16 school year Fall season, at a stipend of \$876, pending final completion of employment requirements.

- 2) **Peter McGowan**, Girls' Volleyball, Varsity Assistant Coach, for the 2015-15 school year Fall season, at a stipend of \$1,522, pending final completion of employment requirements.

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- 3) **Joshua Underwood**, Pit Orchestra Director, JSHS, at a stipend rate of \$695, effective for the 2015-16 school year.

6. TRANSFER/POSITION CHANGE (RATIFICATION)

Ratified the following action items:

a. Support Staff

- 1) **Ivan Correa**, Custodian, JSHS, transfer to WHEC, no change in hourly rate, effective August 27, 2015.
- 2) **Royden Snyder**, Custodian, JSHS, transfer to WHEC, no change in hourly rate, effective August 27, 2015.
- 3) **Audrey Colapreto**, P/T Food Service Site Coordinator, WHEC) to P/T Food Service Worker (3 ½ hours/day; 17 ½ hours/week), JSHS) effective August 25, 2015 at an hourly wage rate of \$13.75.
- 4) **Barbara Cuttler**, Paraprofessional, WREC, location change to WHEC, no change in hourly pay rate, effective August 31, 2015.
- 5) **Cheryl Maus**, Part-time Food Service Worker, JSHS, to part-time (6 ¼ hours/day; 31 ¼ hours/day) Food Service Site Coordinator, at an hourly wage of \$14/hour, effective August 31, 2015.

*Background information: This position is being filled as the result of a staff transfer/position change.*

7. TRANSFER/POSITION CHANGE

- 1) **Ernest Harders**, 2<sup>nd</sup> Shift Custodian, JSHS, updated position to Custodian-Floater, District-wide, effective August 24, 2015.

*Background information: Mr. Harders was approved at the August 17, 2015 Board Meeting as a Custodian. This is requested action is to change his job title.*

8. WORK OUTSIDE CONTRACT

a. Professional Staff

- 1) Approved the following teachers to provide homebound instruction for secondary student #202911, effective August 31, 2015 to October 23, 2015, 1 hour per week per teacher, at the WAEA approved hourly rate for work outside

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contract hours:

- a) **William Dramby**
- b) **Michelle Filippini**
- c) **Michele Hatt-Ciemiewicz**
- d) **Meghan Tierney**

### 9. TEACHER MENTOR

Approved the following Teacher Mentors for the 2015-16 school year:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
<b>Danielle Metzger</b>	<b>Stephanie Zechman</b>	<b>3<sup>rd</sup> Grade LTS</b>	<b>\$250.00</b>
<b>Holli Noll</b>	<b>Lauren Fiorentino</b>	<b>2<sup>nd</sup> Grade LTS</b>	<b>\$500.00</b>

### 10. 2015-16 FALL ATHLETIC COACH STIPENDS

Approved the updated 2015-16 Fall coaches and associated stipends per the attachment.

### 11. 2015-16 CO-CURRICULAR ADVISOR STIPENDS

Approved the updated 2015-16 School Year Co-Curricular Advisor Stipends per the attachment.

### 12. SUBSTITUTES

#### a. Professional Staff

- 1) **Sara Sculley**, Elementary Teacher (Addition with ratification to August 27, 2015. This will be an extended substitute position as the result of a leave of absence which begins August 31, 2015. August 27<sup>th</sup> and 28<sup>th</sup> were preparation days.)
- 2) **Allison Costello**, Special Education Teacher (Addition with ratification to August 31, 2015. This will be an extended substitute position as the result of a leave of absence which begins August 31, 2015.)
- 3) **Sara Blekicki**, Special Education Teacher (Addition)

#### b. Support Staff

- 1) **Robin Harders**, Food Service Worker (Addition)

### 13. VOLUNTEERS

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly, and Seltzer.

Nays: None. Motion carried.

### OLD BUSINESS

None.

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**NEW BUSINESS**

None.

**UPDATE FROM  
ORGANIZATIONS**

None.

**ADJOURNMENT**

A motion was made by Mr. Portner, seconded by Mrs. Reilly to adjourn at 6:34 p.m.

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Board Secretary